These degree programme and examination regulations have been worded carefully to be up to date; however, errors cannot be completely excluded. The official German text available at the Examinations Office is the version that is legally binding.

Note: Students who started their studies before the latest amendment came into effect are requested to comply with previous amendments and the respective transitory provisions.

Degree Programme and Examination Regulations for the Master’s Degree Programme
Physical Activity and Health at the Faculty of Humanities, Social Sciences, and Theology at Friedrich-Alexander-Universität Erlangen-Nürnberg (FAU)
(PO PhAH)
Dated 27 September 2007

amended by statutes of
31 January 2011
30 March 2017

Based on Section 13 (1)(2), Section 43 (5)(2), Section 61 (2)(1) of the Bavarian Higher Education Act (Bayerisches Hochschulgesetz, BayHSchG), FAU enacts the following examination regulations:

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Section 1 Scope, Purpose of the Master's Examination

(1) These degree programme and examination regulations govern the examinations in the Master's degree programme Physical Activity and Health at the Faculty of Humanities, Social Sciences, and Theology resulting in the degree 'Master of Arts'.

(2) ¹The Master of Arts is a degree that qualifies the student for further research as well as professional work. ²The Master's examination serves to determine whether the students:
- have acquired in-depth knowledge of fundamental concepts and research findings in the subjects of their Master's degree programme,
- are capable of working independently according to scientific methods and of developing these further
- are prepared for professional practice.

Section 2 Degree Title

(1) The student is conferred the degree Master of Arts (abbreviated MA) after passing the Master's examination.

(2) The degree may also be named with the addition ' (FAU Erlangen-Nürnberg)'.

Section 3 Standard Duration of Study, Examinations, Commencement of Studies, Language of Teaching and Examination

(1) ¹The Master's degree programme Physical Activity and Health is more research-orientated. ²The Master's degree programme has a standard duration of four semesters.

(2) The number of ECTS credits required to successfully complete the degree programme is 120 ECTS credits.
The Master's degree programme is concluded with the Master's examination. It consists of all module examinations throughout the degree programme and the Master's thesis.

The Master's degree programme may only be started in the winter semester.

The teaching and examination language of the Master's degree programme Physical Activity and Health is English.

Section 4 ECTS Credits

The degree programmes and examinations are structured based on the European Credit Transfer and Accumulation System (ECTS). 30 ECTS credits are allocated per semester. One ECTS credit corresponds to 30 hours of work.

ECTS credits serve as a system to categorise, calculate and confirm the amount of work a student has invested. They are a quantitative indicator of a student's workload.

Section 5 Modules and Credits

The degree programme consists of modules for which students are awarded ECTS credits. One module is a self-contained teaching and learning unit held over a specific period, the contents of which can be tested in an examination.

The modules shall be completed with a module examination. This examination shall as a rule consist of one examination achievement or one course achievement. In exceptional cases, this examination can also consist of several partial examinations or parts of examinations or a combination of examination and course achievements if the subject warrants it. ECTS credits shall only be awarded for successful participation in modules that can be verified in an individual, separately identifiable performance in a module examination. Module examinations are conducted during the lecture period or following the last lecture or seminar of a module. All examinations with the exception of written assignments and oral examinations generally take place during the eight-week examination period. The examination period is divided into two weeks before and two weeks after the end of the lecture period of one semester, during which the examinations are sat for the first time, and a period of two weeks before and two weeks after the beginning of the following semester's lecture period, during which the resit examinations take place.

Examinations (examination achievements and course achievements) measure the student's performance. They may be taken in writing, orally, electronically or in a different form such as a graded presentation. Examination achievements and partial examinations are graded. In the case of course achievements, the assessment may be limited to passing or failing.

Module examinations pursuant to (2)(1) may only be taken by those who have enrolled in the Master's degree programme Physical Activity and Health at FAU.

Section 5a Compulsory Attendance

For teaching units which the qualification goal can only be achieved by regular attendance as indicated in the module description, compulsory attendance can be made a requirement for admission to the module examination or for obtaining the
course achievement. If attendance of the individual student is required for all participants to obtain the subject-specific competencies, if the individual student obtaining such competencies depends on the attendance of the other participants, or if subject-specific competencies can only be obtained by being present at a particular place, or if participation is required for safety reasons, it is permissible to introduce an obligation to attend.

(2) Regular attendance is defined as missing no more than 15% of instruction time in any given teaching unit. If between 15% and 30% of instruction time has been missed, the lecturer can offer the student the option to obtain a substitute achievement fulfilling the requirement of regular attendance. If no such substitute achievements are offered or the substitute achievements offered are not obtained by the student, attendance is not considered to have been regular. If more than 30% of all instruction time has been missed, the teaching unit must be taken again. Any positions after the decimal point in the percentage of instruction time missed shall be rounded for the benefit of the student.

(3) Paragraph 2 notwithstanding, in the context of excursions, placements and block seminars, attendance is only considered to have been regular if all teaching units have been attended. Appropriate substitute achievements fulfilling the requirement of regular attendance shall be offered in the case of credibly shown periods of absence due to reasons beyond the student's control of up to and including 15% of instruction time. If more than 15% of instruction time has been missed, the course must be taken again. Any positions after the decimal point in the percentage of instruction time missed shall be rounded for the benefit of the student.

(4) Attendance is checked in the individual teaching units by means of an attendance list in which students must enter their name and signature.

Section 6 Examination Deadlines, Failure to Observe Deadlines

(1) Examinations shall be sat in such a timely manner as to allow the student to obtain 120 ECTS credits by the scheduled deadline. The deadline shall be the last semester of the standard duration of the degree programme. The deadline according to sentence 2 may be exceeded by one semester for the Master's examination (extended deadline). An examination shall be considered to have been sat and failed at the final attempt if 120 ECTS credits were not obtained from the modules of the Master's degree programme within the extended deadline, unless the reasons for this are beyond the student's control.

(2) The deadline set forth in paragraph 1 shall be extended by claiming the periods of protection according to Sections 3, 4, 6 and 8 of the current version of the Maternity Protection Act (Mutterschutzgesetz – MuSchG) in the version published on 20 June 2002 (BGBl I S. 2318 [German Federal Law Gazette I p. 2318]), according to the periods set forth in the current version of the Parental Allowance and Parental Leave Act (Bundeselterngeld- und Elternzeitgesetz – BEEG) of 5 December 2006 (BGBl I S. 2748 [German Federal Law Gazette I p. 2748]), and according to periods of time spent providing care in the sense of Section 7 (3) of the current version of the Caregiver Leave Act (Pflegezeitgesetz - PflegeZG) of 28 May 2008 (BGBl I S. 874, 896 [German Federal Law Gazette I p. 874, 896]) for a close family member who requires care in the sense of the current version of SGB XI (German Social Security Code XI)
of 26 May 1994 (BGBl I S. 1014, 1015 [German Federal Law Gazette I p. 1014, 1015]).

(3) 1 The reasons according to (1) and (2) shall be explained in writing and shown credibly to the Examinations Committee without delay. 2 If the reasons are acknowledged, the examination shall be sat at the soonest possible time; already completed examination and course achievements shall be accredited. 3 In case of an inability to sit the examination occurring before or during the examination, the examiner shall be notified immediately; in cases where the student is unable to sit an examination due to illness, a certificate from an official medical examiner (vertrauensärztliches Attest) may be required.

Section 7 Examinations Committee

(1) 1 The Examinations Committee shall organise and carry out the examinations. 2 The Examinations Committee shall have two members that are professors as well as at least one member that is a research associate from the Faculty of Humanities, Social Sciences, and Theology who is eligible as an examiner according to the Regulation on University Examiners (Hochschulprüferverordnung) as amended from time to time. The members shall be elected by the Faculty Council. 3 The Faculty Council shall elect one of the members as the chairperson and shall select alternative representatives. 4 The term of office of the members shall be two years. 5 Re-election shall be permitted.

(2) The chairperson may transfer tasks within their responsibility to a member of the Examinations Committee.

(3) 1 The Examinations Committee shall be tasked with carrying out the examination procedures, in consultation with the Examinations Office, especially the planning and organisation of the examinations. 2 Its duties include ensuring that the provisions of these examination regulations are observed. 3 With the exception of the examinations themselves and their assessment, which the examiners are responsible for, all decisions shall be taken by the Examinations Committee unless they have been transferred to the Examinations Office. 4 It shall in particular determine the examination results, after having verified the assessment of the examinations and their legitimacy, and shall check delegated decisions if requested to do so. 5 It shall regularly report to the School Council on the development of examinations and study periods, including information on gender-specific aspects, and shall, where applicable, submit suggestions for amendments to the examination regulations; it shall be consulted before such amendments are made. 6 The members of the Examinations Committee shall have the right to be present during the examinations.

(4) 1 The Examinations Committee shall have a quorum when all members are summoned observing a notice period of at least one week and the majority of members is present and eligible to vote. 2 Decisions shall be taken with the majority of votes cast in meetings. 3 Abstentions, ballot votes and delegation of votes shall not be permitted. 4 In case of a tie of votes, the vote of the chairperson shall be decisive.

(5) 1 The chairperson shall call the meetings of the Examinations Committee. 2 The chairperson shall be entitled to take decisions that cannot be delayed on behalf of the Examinations Committee. 3 The Examinations Committee shall be informed of such cases without delay. 4 Furthermore, unless these examination regulations state oth-
erwise, the Examinations Committee shall have the right to transfer individual responsibilities to the chairperson as well as revoke these.

(6) 1Official notifications in legal matters pertaining to examinations shall be made in writing; reasons shall be given and information on legal remedies available to the person shall be included. 2Students shall be given the opportunity to make a statement before negative decisions are finalised. 3The Examinations Committee shall have the right to rule that grade notifications may be sent out in electronic form to the individual students. 4The president shall issue the notification of objection in questions of examination legislation following consultation with the Examinations Committee and after hearing the examiners.

Section 8 Examiners, Exclusion due to Personal Involvement, Obligation to confidentiality

(1) 1The Examinations Committee shall appoint the examiners and reviewers. 2All persons eligible to administer examinations according to the Bavarian Higher Education Act (BayHSchG), the Bavarian Law on Academic Personnel of Higher Education Institutions (BayHSchPG) and the Bavarian Higher Education Examiners Act (BayHSchPrüferV) shall be eligible for appointment. 3If the membership with the University of an eligible examiner ends, they shall usually remain eligible to act as an examiner for up to one year.

(2) A change of examiners shortly before the start of an examination shall be permissible on urgent grounds.

(3) 1Persons who have completed the degree programme in question or a degree programme related to it shall be eligible for appointment as observers. 2Observers shall be research associates as their primary occupation.

(4) Exclusion from the deliberation and voting process of the Examinations Committee as well as from the positions of examiner and observer due to personal involvement shall be governed by Section 41 (2) BayHSchG.

(5) The obligation to confidentiality of the Examinations Committee and other persons involved in matters pertaining to examinations shall be governed by Section 18 (3) BayHSchG.

Section 9 Announcement of Examination Type, Examination Dates and Examiners; Registration, Withdrawal

(1) 1The type and scope of the examinations shall be announced according to local practice at the latest one week before lectures begin in each semester. 2The dates of the examinations and the examiners shall be announced in time and according to local practice.

(2) 1Students shall register for the individual module examinations after the start of the lecture period. 2The registration dates and formalities shall be announced by the Examinations Committee according to local practice four weeks in advance.

(3) 1The deadlines set forth in Sections 6 and 23 notwithstanding, withdrawal from first attempts at written and oral examinations shall be permitted without stating reasons up until the end of the third working day before the examination date; withdraw-
als are to be submitted to the examiner; the days between and including Monday and Friday shall be considered as working days.  

Section 6 (3)(3) shall apply accordingly.

Once a student has declared that they wish to withdraw from an examination they may not revoke this declaration; registration shall be cancelled upon effective withdrawal.  
The consequences of a delayed or invalid withdrawal shall be governed by Section (12)(1).

Section 10  Admissions Committee for the Master’s Degree Programme

As the responsible admissions committee, the Examinations Committee for the Master’s degree programme Physical Activity and Health shall be tasked with the evaluation of qualification and admission requirements.  

Section 7 (4) and (5)(1) shall apply accordingly.

Section 11  Accreditation of Competencies

(1)  
Study periods, modules, course and examination achievements achieved in degree programmes at other public or state-approved universities in the Federal Republic of Germany, through successful participation in a distance course as part of a degree programme at a public or state-approved university in the Federal Republic of Germany, or in degree programmes at foreign universities shall be accredited according to these examination regulations unless there are significant differences in the competencies acquired.  
The same shall apply to study periods, course and examination achievements achieved at a public or state-approved university in Bavaria in the course of other study programmes within the meaning of Section 56 (6)(1) and (2) BayHSchG, in special study programmes within the meaning of Section 47 (3)(1) BayHSchG, or at the Virtual University of Bavaria.

(2)  
Competencies acquired in the course of other specific courses for professional development within the meaning of Section 56 (6)(3) BayHSchG, or outside of higher education shall be accredited if they are equivalent to competencies acquired through university studies.  
Competencies acquired outside the university sector shall replace no more than half of the required competencies of which students must provide proof.

(3)  
The grades achieved in approved modules, examinations and course achievements shall be transferred if they were awarded according to Section 17.  
If the grading system applied in the examinations sat at the university or equivalent institution of higher education and accredited by FAU is not identical to the grading system set forth in Section 17, the grades achieved at other universities shall usually be converted according to the following formula:

\[ x = 1 + 3 \frac{(N_{\text{max}} - N_{d})}{(N_{\text{max}} - N_{\text{min}})} \]

with

- \( x \) = converted grade
- \( N_{\text{max}} \) = best grade attainable
- \( N_{\text{min}} \) = lowest grade for passing
- \( N_{d} \) = grade attained

Only one decimal place is shown for the grades thus calculated.  
If conversion is not possible, the Examinations Committee usually determines a system by which to calculate the grades.

(4)  
The documents needed for this accreditation shall be submitted to the chairperson of the Examinations Committee.  
Subject to the provisions in sentence 3, the student shall have a legal claim to accreditation if the conditions stipulated in para-...
graphs (2) and (3) are met. Accreditation is only possible if the student has not already lost the right to be examined in that subject at FAU by passing or failing to pass the relevant examination at the last attempt. Following a request for accreditation from a student, the decision shall rest with the chairperson of the Examinations Committee after consultation with the department representative. This decision shall be issued in writing.

Section 12 Consequences of Delayed Withdrawal, Fraud, Breach of Regulations, Exclusion from Further Participation

(1) An examination shall be graded as 'nicht ausreichend' (unsatisfactory; 5.0) if the student withdraws from the examination after the withdrawal deadline (cf. Section 9 (3)) without good reasons; Section 6 (3) shall remain unaffected. The reasons for withdrawal or tardiness pursuant to sentence 1 shall be explained in writing and shown credibly to the Examinations Committee without delay. If the Examinations Committee accepts the reasons, a new date shall be set. In cases where the student is unable to sit an examination due to illness, a certificate from an official medical examiner may be required.

(2) In case of an attempt to commit fraud or to influence the result of an examination achievement through the use of unauthorised materials, the examination in question shall be graded as 'unsatisfactory' (5.0). The possession of unauthorised materials during or after the handing out of examination papers shall constitute an attempt to commit fraud within the meaning of sentence 1. The Examinations Office keeps a list of examinees that have failed an examination due to fraud.

(3) Persons who disturb the orderly examination process may be excluded from continuing the examination by the authorised examiner or the supervising person; in this case the examination achievement in question shall be considered to be 'nicht ausreichend' (unsatisfactory; 5.0).

(4) In case of a repeated or a severe breach of regulations in the sense of paragraph (2) or (3), the Examinations Committee may exclude students from further participation in the examination.

Section 13 Revocation of Degrees

The revocation of degrees shall be governed by Section 69 BayHSchG.

Section 14 Faults in the Examination Process

(1) Should it turn out that the examination process was faulty in a manner that influenced the result of the examination, it shall be ordered upon a student's request that a certain student or all students shall resit the examination or parts of the same.

(2) Faults in the examination process shall be reported to the chairperson of the Examinations Committee or the examiner without delay.

(3) Six months after completion of the examination, resit examinations may no longer be ordered ex officio as stipulated in (1).
Section 15 Written Examination

(1) In written examinations (Klausur, Hausarbeit or Seminararbeit) students are required to prove that they are capable of identifying a problem within a limited period and with limited materials, using the conventional methods employed in their field, and to find a solution to this problem.

(2) 1 The duration of the individual written examinations is stipulated in Appendix 2. 2 Written examinations shall generally be evaluated by an examiner. 3 If a written examination is graded as 'nicht ausreichend' (unsatisfactory), it shall be presented to a second examiner for evaluation. 4 The examiner's evaluation must be documented in writing and reasons for the final grade must be made clear. 5 Evaluations shall usually be presented within six weeks. 6 In case of differing evaluations, the mean of the grades shall be calculated according to Section 17 (5)(2).

(3) 1 Written examinations may take the form of multiple-choice examinations (with one or more possible correct answers), either in full or in part. 2 Detailed information on the modules with multiple choice examinations is given in the module handbook. 3 The examinee shall state which of the answers to the questions they deem to be correct. 4 Examination questions must allow for reliable examination results. 5 It must be specified during the design of the examination questions which of the answers shall be accepted as correct. 6 If the question does not allow multiple answers, multiple answers shall be inadmissible and disregarded. 7 Before the evaluation of the examination results, at least two of the authors of the examination shall assess whether the examination questions meet the requirement set out in sentence 4. 8 Should they determine that individual examination questions are faulty, these shall not be taken into account in the evaluation of the examination result; the number of examination questions shall be considered to have been reduced. 9 This reduction of the number of examination questions may not result in disadvantages for any of the examinees. 10 No minus points may be awarded outside of individual examination questions.

(4) 1 The examinations according to (3)(1) shall be considered to have been passed if 1. The examinee answered at least 60 percent of the examination questions correctly/achieved at least 60 percent of the attainable points, or 2. The examinee answered at least 50 percent of the examination questions correctly/achieved at least 50 percent of the attainable points according to the overall score determined pursuant to (3)(8) and the number of correct answers is no more than 17 percent below the average number of correct answers for all examinees sitting the examination for the first time. 2 If sentence 1 (2) is applied, the Dean of Studies shall be notified.

(5) In case of written examinations that are not entirely composed of multiple choice questions, (4) and (5) shall only apply for the respective part.

Section 16 Oral Examination

(1) 1 In oral examinations students must demonstrate both general and specific knowledge of the subject being tested. 2 Oral examinations shall be conducted, unless otherwise stated, in the presence of an observer appointed by the examiner. 3 The duration of oral examinations is stipulated in Appendix 2.
(2) In oral examinations in the presence of several authorised examiners each examiner shall determine the grade according to Section 17. In case of differing evaluations, the mean of the grades shall be calculated according to Section 17 (4)(2).

(3) Minutes shall be recorded for oral examinations; they shall include the following: time, date and duration of the examination; subject and result of the examination; the names of the examiners, the observer and the student; and any special occurrences. The minutes shall be signed by the authorised examiners and the observer. It shall not be necessary to record the questions asked in the examination or the answers given. The minutes shall be kept in the examination records for a minimum of two years.

(4) Students planning to undergo the same examination in a subsequent examination period shall be permitted to be present as hearers during oral examinations within the bounds of feasibility with regard to the examination's location; hearers shall be excluded at the examinee's request. This permission shall not extend to the deliberation process and the announcement of the examination result.

Section 16a Electronic Examinations
Examinations may be administered in electronic form. Detailed information on the modules in which examinations are in electronic form is given in the module handbook. Electronic examinations (e-examinations) are examinations which are administered and evaluated via computer or using digital technology. The authenticity and integrity of the examination results shall be verified. Automatically calculated evaluations of examination achievements shall be verified by one examiner at the request of the examinee or two examiners in case of a failed examination.

Section 17 Evaluation of Examinations, Grades, Final Grade
(1) The evaluation of individual examinations shall be expressed by the examiners with the following results and grades:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Points</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>sehr gut</td>
<td>(1.0 or 1.3)</td>
<td>very good; an outstanding achievement;</td>
</tr>
<tr>
<td>gut' (good)</td>
<td>(1.7 or 2.0 or 2.3)</td>
<td>an achievement that exceeds the average requirements considerably;</td>
</tr>
<tr>
<td>befriedigend</td>
<td>(2.7 or 3.0 or 3.3)</td>
<td>satisfactory; an achievement that fulfils average requirements;</td>
</tr>
<tr>
<td>ausreichend</td>
<td>(3.7 or 4.0)</td>
<td>sufficient; an achievement that fulfils the requirements despite flaws;</td>
</tr>
<tr>
<td>nicht ausreichend</td>
<td>(4.3 or 4.7 or 5.0)</td>
<td>unsatisfactory; an achievement that no longer fulfils requirements due to considerable flaws.</td>
</tr>
</tbody>
</table>

(2) The pass grade for a graded examination (Section 5 (3)(3)) is ausreichend (sufficient). For ungraded examinations (Section 5 (3)(4)) the result shall be either 'bestanden' (pass) or 'nicht bestanden' (fail). If an examination has several examiners or consists of several parts or partial achievements, the total grade is calculated from the weighted average of the individual grades; the grading system described in sentence 1 shall not be used. A module examination is passed when all partial achievements (Section 5 (2)(3)) have been passed. Sentence 2 shall remain unaffected. One decimal place shall count towards the grade; further decimal places shall be omitted without being rounded. If the examination is not graded, the successfully completed module shall have the result 'bestanden' (passed). The evaluation period should generally not exceed six weeks.
Multiple choice examinations (single and/or multiple correct answers) shall be evaluated as follows: Students who answer the required minimum of examination questions correctly or attain the minimum number of attainable points according to Section 15 (4)(1) shall receive the grade:

1.0 (‘sehr gut’/very good) if at least 75 percent of the remaining questions were answered correctly or remaining points were achieved,

2.0 (‘gut’/good) if at least 50 percent but less than 75 percent of the remaining questions were answered correctly or remaining points were achieved,

3.0 (‘befriedigend’/satisfactory) if at least 25 percent but less than 50 percent of the remaining questions were answered correctly or remaining points were achieved,

4.0 (‘ausreichend’/sufficient) if 0 or less than 25 percent of the remaining questions were answered correctly or remaining points were achieved.

The grades can be increased or decreased by increments of 0.3 according to the percentage; the grades 0.7 and 4.3 shall not be awarded. Students who do not achieve the required minimum shall receive the grade 5.0.

Sentence 3 notwithstanding, in addition to the grade 5.0, the grades 4.3 and 4.7 may also be awarded in cases in which examinations according to Section 15 (5) partly take the form of a multiple choice examination.

The final grade of the Master's examination is:

at an average of up to 1.5 = ‘sehr gut’ (very good)

at an average of over 1.5 and up to 2.5 = ‘gut’ (good)

at an average of over 2.5 and up to 3.5 = ‘befriedigend’ (satisfactory)

at an average of over 3.5 and up to 4.0 = ‘ausreichend’ (sufficient)

over 4.0 = ‘nicht ausreichend’ (unsatisfactory)

Students who pass the Master's examination with a final grade between 1.0 and 1.2 shall receive the overall assessment 'mit Auszeichnung bestanden' (passed with distinction).

The module grades shall be calculated from the average of the individual grades achieved in the examinations within the meaning of Section 5 (2)(2); unless otherwise stated, the individual grades shall count towards the module grade with the respective ECTS credit weighting applied to them. One decimal place shall count towards the module grade; further decimal places shall be omitted without being rounded. If the examination is not graded, the result for the module is either 'bestanden' (pass) or 'nicht bestanden' (fail), or 'erfolgreich teilgenommen' (successfully completed).

The module grades shall count towards the final grade of the Master's examination with the ECTS credit weighting listed for each module in Appendix 2. Two decimal places shall count towards the final grade of the Master's examination; further decimal places shall be omitted without being rounded.

Section 18 Invalidity of Examinations

(1) If fraudulent methods were used during the examination and if this only becomes known after the certificate has been awarded, the Examinations Committee may correct the grade after the fact and declare the examination as having been failed in part or in full.

(2) If the requirements for admission to the examination were not fulfilled while no fraudulent acts were committed wilfully and if this fact only becomes known after the
certificate has been awarded, these circumstances shall be considered remedied by the passing of the examination.

(3) Students shall be given the opportunity to make a statement before a decision is taken.

(4) ¹The incorrect certificate shall be withdrawn; a new certificate shall be issued if applicable. ²A decision according to (1) and (2) shall be excluded after a period of five years starting with the certificate's date of issue.

Section 19 Inspection of Examination Records
(1) After the completion of the individual examination procedures, students shall on request be entitled to inspect their written examination papers, the corresponding reviews by the examiners, and the examination records.

(2) ¹Students shall submit the request to the responsible examination body within one month of being notified of their grades. ²Unless the Examinations Office is responsible, the examiner shall allow the inspection; further details shall be decided by the Examinations Committee. ³Students prevented from observing this deadline without any fault of their own shall be granted full restitution pursuant to Section 32 of the Bavarian Administrative Procedures Act (BayVwVfG).

Section 20 Final academic record, Transcript of Records, Diploma Supplement, Degree Certificate
(1) Students who have successfully completed a degree programme shall receive a final academic record, a transcript of records, a diploma supplement and a degree certificate, if possible within four weeks.

(2) ¹The final academic record shall contain the modules and module grades, the title and grade of the thesis and the final grade of the Master's examination. ²On the student's request the duration of their studies shall be included in the report. ³The transcript of records lists all modules attended; the final academic record and the transcript of records may be combined in one document. ⁴The transcript of records and the diploma supplement shall be issued in English and German. ⁵Further details on the diploma supplement, in particular regarding its content, shall be determined by the Examinations Committee. ⁶Information not yet available to the Examinations Office must be submitted together with the required proof by the time of the degree programme's completion at the latest; otherwise this information may no longer be taken into consideration for the documents listed in paragraph (1).

Section 21 Notification of Failed Examinations
Upon request and submission of the required certificates as well as the de-registration certificate, students who have failed the Master's examination at the final attempt shall receive a written confirmation showing that the examination was failed, which grades were achieved in the individual module examinations and which examination achievements are still missing.

Section 22 Adjustments to Examination Arrangements
(1) ¹The examination procedure shall be adjusted to take into account the nature and extent of a student's disability. ²Students with a doctor's certificate showing credibly that they are either in part or fully incapable of sitting the examination in the intended
manner due to long-term or permanent physical disabilities shall be entitled to have
the permission of the chairperson of the Examinations Committee to offset this disad-
antage by a corresponding extension of their working time or by the examination
process being structured differently. However, care must be taken to ensure that the
examination is still suitable to provide evidence of competencies which are being as-
essed by the examination.

(2) Adjustments to examination arrangements may be made for pregnant students if
the student submits a medical certificate confirming that she will be at least 30 weeks
pregnant by the examination date to the Examinations Committee responsible at
least four weeks before the examination date.

(3) 1Decisions according to (1) and (2) shall only be taken by the chairperson of the
Examinations Committee upon written request. 2The student may be required to
submit a certificate from an official medical examiner proving the fulfilment of
the conditions in paragraph (1). 3Applications for adjustments to examination arrange-
ments should be made to the Examinations Committee four weeks before the exami-
nation.

Section 23  Resit Examinations, Additional Modules
(1) 1Every failed module examination except the Master's thesis may be resat twice.
2The resit examination shall be limited to the failed examination or course achieve-
ment or partial examinations or parts of examinations. 3The resit examination shall
take place at the latest six months after the previous examination result was an-
nounced. 4Examinations shall be carried out in such a way that students are able to
continue their studies if the examination is passed. 5The resit period shall not be in-
terrupted by de-registration or leave. 6If a student misses the resit examination or the
resit period is not observed, the examination shall be deemed to have been failed
unless the Examinations Committee grants the student a respite due to special rea-
sons beyond the student's control. Withdrawal according to Section 9 (3) shall not be
permitted. 7The provisions regarding maternity protection, parental leave and care-
giver leave (Section 6 (2)) shall apply.

(2) 1Voluntarily resitting a passed examination of the same module shall not be pe-
mitted. 2Unless Appendix 2 stipulates otherwise, alternative modules may be com-
pleted to replace failed elective modules; the failed attempts in the previous alterna-
tive module shall be counted. 3The same shall apply to modules that are attended
and completed within the examination periods in Section 6 in addition to successfully
completed modules. 4If a student completes additional modules, they shall decide
which of the achievements shall count toward the grade. 5Students shall notify the
Examinations Office of their decision by the end of the degree programme. 6This de-
cision is binding. 7If no decision is made by the student, the Examinations Office shall
consider the student's best achievements in a semester. 8The achievements that do
not count towards the grade shall be listed in the transcript of records.

(3) Subject to the special provisions in Appendix 2, students may choose in which
order they complete the modules.

Section 24  Qualification for a Master's Degree Programme
(1) 1Students shall be considered to have met the qualification requirements for the
Master's degree programme in Physical Activity and Health if they:
1. Hold a university degree (State Examination, Diplom, Magister or Bachelor's degree) or another equivalent qualification from a university in Germany or abroad in the following subjects, with no major differences in terms of qualification:
   a) Sport science
   b) Exercise science
   c) Kinesiology
   d) Physiotherapy
   e) Rehabilitation science
   f) Health education
   g) Health science / Public health

2. Pass the qualification assessment process according to Appendix 1.

   The Admissions Committee can in exceptional circumstances recognise qualifications obtained from equivalent degree programmes (for example a degree in teaching physical education, psychology, sociology, politics, anthropology or medicine) if the completed degree includes at least 20 ECTS credits in the subjects listed in a) to g) above or at least one year of relevant work experience has been completed in the area of sport, physiotherapy or public health. If there are differences between qualifications the applicant holds in accordance with sentence 2 and the qualifications required pursuant to sentence 1 (1) which can be compensated for, the Admissions Committee may grant admission under the condition that proof of further achievements worth up to a maximum of 20 ECTS credits be submitted within one year of taking up studies for a Master's degree. Section 63 BayHSchG shall apply to the assessment of equivalence of German and foreign degrees.

(2) Applicants within the meaning of paragraph 1 shall belong to the best 60 % of their class or shall have completed the degree programme in question with a final grade of at least 2.50 (= good). Section 11 (3) shall apply accordingly for qualifications with a different grading system.

(3) Paragraph 1 (1) notwithstanding, students enrolled in a Bachelor's degree programme may be admitted to a Master's degree programme if they have achieved at least 140 ECTS credits. Proof of the successfully completed Bachelor's degree shall be submitted at the latest by enrolment; completing the Bachelor's degree programme is a prerequisite for formally starting the Master's degree programme. Admission to the Master's degree programme shall be granted conditionally.

Section 25 Admission to Examinations

(1) Students enrolled in a Master's degree programme shall be deemed as admitted to the Master's examination and the module examinations of which the Master's examination consists, unless admission is to be refused. If there are elective options for the modules to be completed for the Master's examination, the students shall only be admitted to the modules they choose by registering for the examination. Admission shall be refused if:
   1. Requirements stipulated in Appendix 2 are not met or certificates are not submitted at all or not in due time.
   2. The Diplom, Diplom intermediary examination or Master's examination in the related degree programme has been failed at the last attempt or
   3. It has been ordered that the student is to be de-registered, resulting in the revocation of the student's right to sit the examination.
(2) If admission to the degree programme's examinations is to be refused, the decision shall be taken without delay, furnished with reasons and information on legal remedies available and announced to the student.

Section 26  Master's Examination

(1) ¹The Master's examination shall consist of the required module examinations including the Master's thesis module. ²The Master's examination shall be considered passed if all required module examinations and the Master's thesis module have been passed pursuant to Appendix 2.

(2) Modules which have already been part of a Bachelor's examination cannot normally be accredited as part of the Master's examination due to the specific subject competencies that must be acquired as part of the qualification goals of the Master's degree programme, as detailed in the module descriptions. Exceptions may be granted by the Examinations Committee.

Section 27  Master's Thesis

(1) ¹The Master's thesis is a graded written assignment that concludes the Master's degree. ²The Master's thesis is intended to show that the student is capable of dealing with a problem from their field independently and according to academic methods within a set period and presenting the results in an appropriate form. ³The Master's thesis may not to any significant degree be identical to a Diplom, Bachelor's or Master's thesis previously submitted by the student. ⁴Students are awarded 25 ECTS credits for the Master's thesis.

(2) ¹Students are required to have achieved at least 50 ECTS credits in order to be allocated a subject. ²The subject and the date of its allocation shall be confirmed by the supervisor and presented to the Examinations Committee. ³Should a student, despite a genuine effort to that end, not be allocated a subject, the chairperson of the Examinations Committee shall, in consultation with a representative of the student's department, allocate a subject and a supervisor to the student.

(3) ¹University lecturers in the Physical Activity and Health degree programmes employed at the Faculty of Humanities, Social Sciences, and Theology as their main occupation shall be entitled to assign subjects for the Master's thesis. ²The Examinations Committee shall have the right to grant exceptions.

(4) ¹The time between the selection of a subject and the submission of the Master's thesis shall not exceed six months; the scope of the subject must be such that it can be completed within this period. ²The Examinations Committee shall have the right to extend the period for the Master's thesis by a maximum of three months upon receiving a justified request. ³If a student submits a doctor's certificate proving that they are incapable of working on the Master's thesis, the period set for working on the thesis will be suspended temporarily.

(5) ¹The subject may only be returned once with good reason and with the approval of the chairperson of the Examinations Committee within the first third of the period set for working on the thesis. ²Otherwise the Master's thesis shall be graded 'nicht ausreichend' (unsatisfactory; 5.0) when the subject is returned; it shall be regarded as rejected.
The thesis shall be written in English. It shall contain a summary of findings at the end. The design of the title page shall follow the template provided by the Examinations Committee. The Master's thesis shall include a declaration by the student confirming that the thesis is an original work and that no other sources or materials than the ones listed were used. The Master's thesis shall be submitted in triplicate as well as in machine-readable, electronic form to the Examinations Office; the time of submission shall be recorded in writing. If the Master's thesis is not submitted in time, it shall be graded 'nicht ausreichend' (unsatisfactory; 5.0); it shall be regarded as rejected.

The Master's thesis is usually graded by the supervisor; Section 15 (2)(2) and (3) shall apply accordingly. The chairperson of the Examinations Committee shall work towards the Master's thesis being graded within one month.

The Master's thesis shall be accepted if it receives at least the grade 'ausreichend' (sufficient). It shall be rejected if it receives the grade 'nicht ausreichend' (unsatisfactory).

If the Master's thesis is rejected, it may be repeated once; a second repetition shall not be permitted. The student shall ensure that they receive a new subject for the repetition of the Master's thesis within the semester following the announcement of the rejection; otherwise the Master's thesis shall be regarded as having been failed at the final attempt; (2)(3) shall apply accordingly. Paragraphs 1–8 shall apply accordingly for the repetition of the Master's thesis; returning the subject shall not be permitted. The chairperson of the Examinations Committee may permit the student to submit a revised version of the Master's thesis within six months of the announcement of its rejection if this has not been ruled out by the examiner's review. If revision of the thesis is permitted, paragraphs 1–3 shall apply accordingly.

Section 28  Legal Validity, Transitional Provisions

These examination regulations shall come into effect on 1 October 2007. They shall apply to students starting a degree programme from the winter semester 2007/08 onwards.
Appendix 1:
Qualification assessment process for the Master's degree programme Physical Activity and Health at the Faculty of Humanities, Social Sciences, and Theology at FAU

1. Purpose of the Assessment
1.1 The purpose of the assessment is to evaluate the qualifications of applicants for the respective Master's degree programme on the basis of:
1.1.1 their educational background, especially their achievements in previously attended degree programmes;
1.1.2 technical and methodological expertise, inasmuch as required.

2. Qualification Assessment Process
2.1 The qualification assessment process will be carried out once per year before the start of the lecture period in the winter semester.
2.2 Applications for admission to the qualification assessment process must be submitted to the Master’s Office at the University by 30 April of the year in which the applicant wishes to start in the winter semester (final deadline).
2.3 The application shall contain:
2.3.1 CV
2.3.2 Documentation demonstrating that the applicant holds a university degree as specified in Section 24 (1)(1)(1) (final academic record, transcript of records, diploma supplement or comparable documents) or a current transcript of records if Section 27 (3) applies
2.3.3 Proof of English language skills equivalent to Level B2 (CER) if the higher education entrance qualification or the university degree was not acquired in the English language
2.3.4 Proof of German language skills pursuant to Section 24 (4)
2.3.5 In the case of Section 24 (1)(2) alt. 2 Proof of at least one year of professional experience in the area of sport/physiotherapy/public health after completing studies as well as one page written by the candidate giving a detailed description of the nature of their professional experience (description of tasks and responsibilities)
2.3.6 A letter of application, one to two pages in length, in which the candidate explains why they are qualified for admission to the degree programme.

3. Qualification Assessment Body
3.1 In accordance with Section 10, qualification assessment shall be the responsibility of the Admissions Committee.
3.2 The Admissions Committee may transfer the task of coordinating and carrying out the process to individual members unless otherwise stated.

4. Admission to the Qualification Assessment Process
4.1 Admission to the qualification assessment process shall be subject to the timely and complete submission of the documents listed in (2)(3).
4.2 The qualification assessment process shall be carried out with those applicants who fulfil the requirements according to the provisions in (5).
4.3 Applicants who are rejected shall receive a rejection notification including reasons and information on legal remedies available.
5. **Stages of the Qualification Assessment Process**

5.1 **First Stage of the Qualification Assessment Process**

5.1.1 1The Admissions Committee shall determine according to the application documents whether an applicant is qualified for admission to a Master's degree programme according to (1). 2In the first stage of this process, the documents are viewed by the Admissions Committee and rated in their entirety according to the following criteria; the maximum number of points that may be awarded is indicated in brackets:

- Knowledge of the core disciplines sports science, physiotherapy/rehabilitation science and public health (40 points)
- Knowledge of the related disciplines teaching sport, psychology, sociology, politics, anthropology or medicine (20 points)
- Basic knowledge of research methodology (20 points)
- Practical experience in sports science, physiotherapy/rehabilitation science or public health (20 points)

5.1.2 1The Admissions Committee may award a total of 100 points. 2The overall score is reached by adding the points scored for the individual criteria.

5.1.3 Applicants who have scored at least 70 points shall receive a notification of having passed the qualification process; ineligible applicants with less than 50 points shall receive a rejection notification including reasons and information on legal remedies available.

5.2 **Second Stage of the Qualification Assessment Process**

5.2.1 Other applicants with between 69 and 50 points shall be invited in writing to a qualification assessment interview (second stage of the qualification assessment process). 2The date of the qualification assessment interview shall be announced at least one week in advance. 3The date set for this interview shall be observed by the applicant. 4If an applicant should be unable to attend the qualification assessment interview due to reasons beyond their control, a second date may be set upon justified request up until two weeks before the start of the lecture period.

5.2.2 1The qualification assessment interview shall be held individually for each applicant. 2With the applicant's consent, the selection interview may also be carried out via video call. 3The interview shall have a duration of approximately 20 minutes and is supposed to demonstrate that the applicant possesses the required technical and methodological expertise and can be expected to carry out independent academic work in a more research-orientated degree programme. 4The qualification assessment shall cover in particular the following criteria:

- Quality of basic knowledge of research methodology (10 points)
- Quality of basic knowledge in sports or coaching science, physiotherapy, rehabilitation science or health sciences (10 points)
- Quality of basic knowledge in related disciplines such as teaching sport, psychology, sociology, politics, anthropology or medicine (10 points)

5.2.3 1The qualification assessment interview will be conducted by at least two members of the Admissions Committee. 2Each of the members awards a maximum of 30 points for the result of the qualification assessment interview. 3The final point score of the qualification assessment interview is the arithmetic average of the individual ratings according to sentence 2, with positions after the decimal point resulting from the calculation being rounded up.

5.2.4 1An applicant's overall score shall be calculated from the sum of the scores according to 5.1.1 and 5.2.1. 2Applicants who have scored 80 or more points are classified as qualified.

5.2.5 1Applicants shall be notified of the result of the assessment process in writing. 2A rejection notification shall include reasons and information on the legal remedies available.

5.3 Applicants shall bear their own costs of the qualification assessment process.
5.4 Confirmation of passing the qualification assessment process shall remain valid indefinitely, provided that the Master's degree programme has not been changed significantly.

6. **Official Record of the Qualification Assessment Process**

   1An official record shall be produced in the first and second stages of the qualification assessment process, showing the date, duration and place of the assessment, the names of the Admissions Committee members, the names of the applicants, the decision of the committee members and the overall score. 2The official records shall clearly indicate the topics discussed with the applicants and the essential reasons for the decision; the essential reasons and topics may be listed as bullet points.

7. **Repeat Assessment**

   Applicants who did not qualify for admission to the Master's degree programme may apply for repetition of the qualification assessment process on the basis of the documents submitted for the first application one more time.
## Appendix 2: Structure of the Master's Degree Programme (MA) Physical Activity and Health

<table>
<thead>
<tr>
<th>Module title</th>
<th>Teaching unit</th>
<th>SWS (semester hours)</th>
<th>Total ECTS</th>
<th>Distribution of workload per semester in ECTS credits</th>
<th>Type and scope of the examination/course achievement</th>
<th>Factor Final grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>PA &amp; public health I</td>
<td>Introduction to public health</td>
<td>2</td>
<td>5</td>
<td>2.5</td>
<td>Written examination (90 min.)</td>
<td>1</td>
</tr>
<tr>
<td>PA &amp; public health I</td>
<td>Introduction to physical activity and public health</td>
<td>2</td>
<td>5</td>
<td>2.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PA &amp; public health II</td>
<td>Physical activity promotion on the community level</td>
<td>2</td>
<td>5</td>
<td>2.5</td>
<td>Written assignment (10-15 pages) or written examination (90 min.)</td>
<td>0</td>
</tr>
<tr>
<td>PA &amp; public health II</td>
<td>Evidence-base of different physical activity interventions</td>
<td>2</td>
<td></td>
<td>2.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public health policies</td>
<td>Physical activity policies</td>
<td>2</td>
<td>5</td>
<td>5</td>
<td>Written assignment (10-15 pages) or written examination (90 min.)</td>
<td>1</td>
</tr>
<tr>
<td>Health enhancing exercise I</td>
<td>Basics in kinesiology</td>
<td>2</td>
<td>5</td>
<td>2</td>
<td>Written assignment (10-20 pages) or written examination (60 min.)</td>
<td>1</td>
</tr>
<tr>
<td>Health enhancing exercise I</td>
<td>Basics of exercise for health and PT</td>
<td>2</td>
<td></td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health enhancing exercise II</td>
<td>Technical skills 1</td>
<td>1</td>
<td>5</td>
<td>2.5</td>
<td>Written assignment (2-5 pages)</td>
<td>0</td>
</tr>
<tr>
<td>Health enhancing exercise II</td>
<td>Technical skills 2</td>
<td>2</td>
<td></td>
<td>2.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health enhancing exercise II</td>
<td>Age and exercise related motor dev.</td>
<td>1</td>
<td>5</td>
<td>2.5</td>
<td>Written assignment (20-30 pages) or written examination (60 min.)</td>
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<tr>
<td>Health enhancing exercise II</td>
<td>Age/indication specific HEE</td>
<td>2</td>
<td></td>
<td>2.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rehabilitation science</td>
<td>Introduction to rehab science</td>
<td>2</td>
<td>10</td>
<td>2.5</td>
<td>Written examination (90 min.)</td>
<td>1</td>
</tr>
<tr>
<td>Rehabilitation science</td>
<td>Medical rehabilitation</td>
<td>2</td>
<td></td>
<td>2.5</td>
<td></td>
<td></td>
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<tr>
<td>Rehabilitation science</td>
<td>Interdisciplinary aspects in rehab</td>
<td>2</td>
<td></td>
<td>2.5</td>
<td></td>
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<tr>
<td>Rehabilitation science</td>
<td>International rehabilitation</td>
<td>2</td>
<td></td>
<td>2.5</td>
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<tr>
<td>Basics of methodology I</td>
<td>Methodology of health sciences</td>
<td>2</td>
<td>5</td>
<td>2.5</td>
<td>Written assignment (10-15 pages)</td>
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<tr>
<td>Basics of methodology I</td>
<td>Quantitative methods</td>
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<td></td>
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<tr>
<td>Basics of methodology II</td>
<td>Qualitative methods</td>
<td>2</td>
<td>5</td>
<td>2.5</td>
<td>Discussion contribution</td>
<td>0</td>
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<tr>
<td>Basics of methodology II</td>
<td>Participatory research</td>
<td>2</td>
<td></td>
<td>2.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication and interaction</td>
<td>Introduction to intercultural communication</td>
<td>2</td>
<td>5</td>
<td>2.5</td>
<td>Discussion contribution</td>
<td>0</td>
</tr>
<tr>
<td>Communication and interaction</td>
<td>Scientific research at the MA level</td>
<td>2</td>
<td></td>
<td>2.5</td>
<td></td>
<td></td>
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<tr>
<td>Conceptualization, implementation, evaluation I</td>
<td>Introduction to QM, project conceptualization and evaluation concepts</td>
<td>3</td>
<td>5</td>
<td>5</td>
<td>Written assignment (5-10 pages)</td>
<td>0</td>
</tr>
<tr>
<td>Conceptualization, implementation, evaluation II</td>
<td>Individual/population-based project A</td>
<td>3</td>
<td>5</td>
<td></td>
<td>Weekly oral project report (approx. 5-10 min.), 100 % and written assignment (10-20 pages), 0 %</td>
<td>1</td>
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<tr>
<td>Conceptualization, implementation, evaluation III</td>
<td>Individual/population-based project B</td>
<td>3</td>
<td>5</td>
<td></td>
<td>Weekly oral project report (approx. 5-10 min.), 50 % and written project report (10-20 pages), 50 %</td>
<td>1</td>
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<tr>
<td>Physical activity diagnostics</td>
<td>Physical activity monitoring</td>
<td>3</td>
<td>5</td>
<td></td>
<td>Written assignment (8-10 pages)</td>
<td>1</td>
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</tbody>
</table>
The specific form to be taken by the examination depends on the teaching unit chosen by the student. Further details are stipulated in the module handbook.

In order to be admitted to the examination for the module ‘Conceptualization, implementation, evaluation I’ the student must provide evidence of having passed the module ‘Conceptualisation, implementation, evaluation I’.

In order to be admitted to the examination for the module ‘Conceptualization, implementation, evaluation III’ the student must provide evidence of having passed the module ‘Conceptualisation, implementation, evaluation II’.

The internship shall last five to six weeks (approx. 40 hours per week) and shall be completed at suitable public or private institutions either in Germany or abroad active in an area relevant to the subject physical activity and health.

<table>
<thead>
<tr>
<th>Diagnostics in rehabilitation and prevention</th>
<th>Quantitative individual diagnostics</th>
<th>3</th>
<th>5</th>
<th>5</th>
<th>Written examination (60 min.) or written assignment (10-15 pages)(^1)</th>
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<tr>
<td>Internship(^4)</td>
<td>Workshop</td>
<td>1</td>
<td>10</td>
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<td>Presentation (10-15 min.)</td>
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<tr>
<td>Internship</td>
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<tr>
<td>MA thesis</td>
<td>Colloquium for examination</td>
<td>2</td>
<td>30</td>
<td>5</td>
<td>Master’s thesis (40-60 pages)</td>
<td>1</td>
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<tr>
<td>MA thesis</td>
<td>Thesis</td>
<td></td>
<td>5</td>
<td>20</td>
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<td>10</td>
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<td>Total SWS (semester hours): 58</td>
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<td>Total ECTS credits: 120</td>
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</tbody>
</table>

\(^1\) The specific form to be taken by the examination depends on the teaching unit chosen by the student. Further details are stipulated in the module handbook.

\(^2\) In order to be admitted to the examination for the module ‘Conceptualization, implementation, evaluation I’ the student must provide evidence of having passed the module ‘Conceptualisation, implementation, evaluation I’.

\(^3\) In order to be admitted to the examination for the module ‘Conceptualization, implementation, evaluation II’ the student must provide evidence of having passed the module ‘Conceptualisation, implementation, evaluation II’.

\(^4\) The internship shall last five to six weeks (approx. 40 hours per week) and shall be completed at suitable public or private institutions either in Germany or abroad active in an area relevant to the subject physical activity and health.